

Present

Larry McGrail, President
Kim Pham, Treasurer
Marry Knapp, Recording Secretary
Suzanne Dowd, Officer-at-Large

Not Present

David DiPippa, Principal
Deborah Ball, Teacher Representative
Jennifer Conroy, Vice President
Teresa Ketron, Corresponding Secretary

Vacant Position: Volunteer Coordinator

Emails Prior to the meeting:

Family Carnival and Casino Night from Silvia Neves
Revised Calendar of Events from David DiPippa
Concerns about Officer-at-Large position from Suzanne Dowd
Spring Fun Run from Katie Blanchard
08-09 Budget from Kim Pham
New Friends/Old Friends Coffee, Kindergarten and Preschool PTO info from Kathy Johnson
Second Revised Calendar of Events from David DiPippa
Cultural Arts budget from Dana Schindler
Drama Club from Nancy Wiegand

Larry called the meeting to order with an Opening Prayer at about 7:45pm
Reviewed the agenda. Added discussion about the Drama Club
Reviewed the 2009-2010 Calendar of Events.

Discussed that Mr. DiPippa has changed the regular day from the second Tuesday to the second Wednesday to accommodate. The Board approved moving the normal meeting day to the second Wednesday of the month, noting that the date for some months has already been shifted.

Discussed the need to get the word out for New Parent Orientation. Suzanne noted that when her family was new to the school, it would have been nice had someone been available to answer questions. Agreed that we should divide up the new families list and contact them about two weeks before New Parent Orientation (Wed, 8/26) to answer questions and offer assistance. Larry read Kathy Johnson's email about distributing information packets to not only the new families, but also to Kindergarten and Preschool families. Larry needs to contact Kathy to determine what needs to go in the packets.

Action Items

Suzanne will contact Barbara to get list of new families and contact each Board member with his/her part of the list to contact
Larry will attend New Parent Orientation to speak about the PTO.
Larry will contact Kathy about information packets

Discussed coordination needed for Open House. Talked about logistics, including setup. Larry said he will confirm with Mr. DiPippa that gym has been reserved and check on Facilities Request for Maintenance Staff to set up tables. Need to contact groups that have had tables in the past:

Tennis – Jen Aguila	Roar Store – Patty Allis
Track – Dorthea Ku di Pietro	School Supplies – Lisa Sharkey
Cheer – Dorthea Ku di Pietro	Spirit Wear – Mary Beth Crosson
Girl Scouts – Beth Ward	Milk Forms – Ginny Cate
Boy Scouts – Susan Pepin	Used Uniforms – Lesli Kraiger
Innisbrook – Marian Hartzell	Directory – Kathy Johnson

Discussed School Directory. We anticipate increased printing costs. Larry will contact Kathy to see if there's anything that she needs or needs to be done before Open House.

Action items:

Larry will contact Kathy.

Discussed Old Friends/New Friends coffee. Currently scheduled for Mon, 9/14, 8:30am – 9:30am. Larry mentioned that having this event in the morning made it difficult if not impossible for working parents to attend. Noticing that there were no family-oriented events scheduled for September, Larry said LaVerne McGrail had suggested a Sock Hop get-together. Since getting an event scheduled in the first half of September and getting the word out for it would be a challenge, suggested looking into scheduling this event toward the end of September. We could set up tables for each grade so that families could congregate and better welcome new families.

Action items:

Larry will send out a separate email to LaVerne, asking her to provide more detail about the event, copying the Board for email discussion before our next meeting, Wed 9/2.

Discussed Cultural Events. Agreed that we'd like to see a list of events Chair Dana Schindler has in mind for the coming year. Suggested possibly having an International Day, coordinating with teachers for exploring cultures in other countries.

Action items:

Larry will send out a separate email to Dana, asking her to provide a list of events, copying the Board for email discussion before our next meeting, Wed 9/2.

Discussed Used Uniform Sale. Were concerned about the quality of some of the uniforms turned in for credit. Need to contact Chair Lesli Kraiger

Action items:

Larry will send out a separate email to Lesli, mentioning concerns and asking if she needs additional help for checking items in, copying the Board for email discussion before our next meeting, Wed 9/2.

Briefly discussed Innisbrook Fundraiser, chaired by Marian Hartzell. Suzanne said she would contact Marian for status.

Action items:

Suzanne will send out a separate email to Marian, asking her for the status of the sale, copying the Board for email discussion before our next meeting, Wed 9/2.

Briefly discussed Quiz Bowl, chaired by Kristin & Evan Bolster. We may have a capacity problem due to the overwhelming popularity of this event.

Discussed the Volunteer Luncheon, chaired Mary Beth Crosson. Talked about the disappointing buffet at Brion's Grill, and the expense of this less than satisfactory fare. Kim suggested having the luncheon catered in Olde Parish Hall, which would not only allow us to control the quality and expense of the food, but also make it easier for volunteers to attend the Luncheon and make it back to car pool lines. Larry mentioned the capacity of Olde Parish Hall is limited, but others thought there should be enough room. Mentioned the possibility of having the Nat'l Junior Honor Society provide day care in one or more of the other rooms.

Action items:

Put this topic on the agenda for the Sep 2 Board meeting.

Discussed Family Fun Night. Kristin & Evan Bolster have agreed to run the Haunted House, but we currently have no Chair for the event. Nancy Weigand's name came up as a possible chair since she has expressed interest in getting more involved. Also mentioned she may be interested in the open Volunteer Coordinator position. Larry will contact her separately.

Action items:

Larry will contact Nancy to see if she's interested in either chairing Family Fun Night or being Volunteer Coordinator, or both! :-)

Discussed the Golf Tournament. Many folks have expressed interest in volunteering, but we do not yet have a

Chair. Jennifer Conroy had mentioned to Larry she might know someone willing to chair (her husband, I believe). Also mentioned moving the event from the Spring to the Fall to avoid scheduling and sponsor conflicts with the Auction. Moving the event to the Fall would mean that there would be no Tournament for the 2009-2010 school year, but we'd still have one in 2010.

Action items:

Put this topic on the agenda for the Sep 2 Board meeting.

Larry will contact Jennifer about her suggestion for Chair for the Tournament, copying the Board for email discussion before our next meeting, Wed 9/2.

Discussed changing Board meetings from the second Tuesday to second Wednesday of the month. Mr. DiPippa had made this change to accommodate Randy Jennins, but since he stepped down as Volunteer Coordinator, do we still need the change. Agreed that Wed's are just as good as Tue's, and we'll still have scheduling conflicts once sports practices kick in.

Discussed project suggestions that are currently not on the calendar.

Katie Blanchard is interested in reviving the Spring Fun Run. Larry suggested that this event could possibly be combined with a Family Carnival, suggested by Silvia Neves – run in the morning and carnival in the afternoon. Larry will contact Katie and Silvia about the possibility. This event will be in the Spring (duh) and needs to be scheduled with the Auction in mind.

Action items:

Larry will send out a separate email to Katie and Silvia, raising the possibility of a dual event, copying the Board for email discussion before our next meeting, Wed 9/2.

Silvia had also suggested a Casino Night, which everyone liked the sound of. This event would be a parents-only event. Suggested possibly scheduling this event in the down-time during Jan/Feb.

Action items:

Larry will send out a separate email to Silvia, asking for more details about this event, copying the Board for email discussion before our next meeting, Wed 9/2.

Larry mentioned the possibility of reviving Movie Night. Kim said that the last time we had done this event, there was a terrific mess to clean up, so we dropped it. With all the other suggestions, it may be difficult to squeeze this one in.

Discussed the possibility of a December Cookie Exchange. Agreed the idea sounds yummy.

Action items:

Put this topic on the agenda for the Sep 2 Board meeting.

September: Old Friends/New Friends, Sock Hop

October: Family Fun Night

November: none scheduled or suggested

December: Cookie Exchange:

January/February: Casino Night

March: Quiz Bowl

April: Fun Run/Carnival

May: Volunteer Luncheon

Reviewed 2008-2009 Budget. Made incremental changes for draft 2009-2010 budget. Kim will send out both budgets for review prior to our 9/2 Board meeting.

Discussed Board Membership. We're lacking a Volunteer Coordinator and have an extra officer not mentioned in the By-Laws. Larry suggested keeping Suzanne in her current role, since Suzanne is coordinating many of the fundraising

activities. Nancy Weigand's name was suggested for Volunteer Coordinator. Also discussed the fact that officer terms are supposed to be one year, with no more than 2 consecutive terms in same office. Talked about how other school organizations use the Vice President as a "President-in-Training" to provide the continuity of operations/knowledge from one year to the next. Need to discuss these "constitutional" issues with the full Board.

Action items:

Put these topics on the agenda for the Sep 2 Board meeting:

Changing By-Laws to include Officer-at-Large

Discuss term-length issue and what to do about it.